

**North Whidbey Soccer Club**  
Special Select Meeting – July 20, 2010

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**MEETING CALLED TO ORDER BY PRESIDENT** 7:02pm

Board Members in attendance: President River Powers, Vice President Mike Longborg, Registrar Nate Etherington, Director of Recreation Troy Cowan, and Treasurer Shelly Etherington

Team Representatives in Attendance: Coach Ryan Baker (G12), Team Treasurer Dawn Littlejohn (G12), Team Manager Holly Ray (G12), and Team Manager Lisa Marshall (B14)

**Old Business:**

1. **2010 SPRING ACADEMY FEES**

A. River reviewed the information she sent out by email in late June regarding the Spring Academy fees—what was charged (\$220) and what should have been charged (\$120) based on the services received. Refunds to families have all been issued.

B. There are no prorated credits for trainings not attended during the Spring Academy season. The training was included as an integral part of the Academy program and was not an optional "add-on" for players enrolled in Academy. No training refunds will be issued for any reason.

C. Academy fees are in no way related to Select fees and monies paid for Spring Academy do not in any way apply toward current monies owed for Summer Academy or Select soccer and no portion of them will be credited toward current charges.

D. Not everyone received River's original email, so she will resend to all Board Members and Select Team Coaches, Managers, and Treasurers.

2. **2010 SELECT FEES**

A. Select player fees are to be paid to the Team Treasurer, not directly to the club. Team Treasurers collect Select player fees based on the payment plan determined by each team and then remit payments to the club on behalf of their teams as those charges become due.

B. As per River's email, she reminded teams that payment of \$70 per player should have been received by the NWSC Treasurer by June 30. That is the only "standard" fee that Select teams will pay without an invoice. All other fees will be billed by NWSC as the charges present themselves and are to be paid within 10 days by the Team Treasurer from funds collected from players.

**New Business:**

1. **NWSC-SELECT FINANCIAL RESPONSIBILITIES**

A. Topics of discussion included charges for: Club Fees, Team Fees, Uniforms, Referees, Training, Tournaments, Coaches' Travel Expenses, Coaching Stipend, and Lights.

B. See *NWSC-SELECT Financial Responsibilities* table at end of Minutes.

2. **TRAINING SCHEDULE**

A. Team Representatives worked together to determine training schedule with Kristian Powell.

B. Trainings will be held on Tuesdays: 4:00pm - Academy, 5:00pm – G12, 6:00pm – G14, 7:00pm – B13.

**Open Discussion:**

1. **REFEREES** David Walker is unable to oversee the planned Referee Clinic. Our referee pool is too small for our needs and we must find refs for our fall season.

2. **SUMMER/FALL ACADEMY UNIFORMS** Academy uniforms will be the same color as the Select uniforms—navy and white. They will be ordered through Pro-Time Sports. Since Melanie is out of town, Shelly will check with Pro-Time for styles and prices.

3. **VETERANS' MEMORIAL STADIUM** The gate at the Veterans' Memorial Stadium is locked. River will check with Hank Nydam at the City of Oak Harbor to see about getting access to the stadium for practices.

4. **TEAM EQUIPMENT** The club will provide Select Teams with two good-quality game balls and two good ball bags. Teams will offer the opportunity for their players to purchase practice balls as part of a bulk order so each player has a ball to use for practices, which the coaches will keep until the end of the season. Nate will research balls and will provide order information for the coaches.

5. **MEETING ADJOURNED** 8:43pm

### NWSC - SELECT Financial Responsibilities

ISSUE	NWSC	Select Teams
Club Fees	\$70/player Club Fees paid to club in one lump payment by Team Treasurer.	Team Treasurer collects initial \$190 Player Fee from each player; pays club \$70/player and keeps the rest in the team account.
Team Fees	NWSC establishes an estimate of Team Fees, but does not collect them.	Teams determine whether or not they need to adjust the Team Fees to accommodate additional tournaments, coaching stipend, etc. Teams establish their own payment plan, providing for all funds to be received by October 31 or earlier.
Uniforms	NWSC Uniform Director orders uniforms; NWSC Treasurer pays uniform bill and invoices teams for the exact cost of the uniforms for their team.	Team Treasurer pays the NWSC uniform invoice within 10 days of receipt.
Referees	NWSC Treasurer pays referees and invoices teams for the exact cost of the referees for their team.	Team Treasurer pays each NWSC referee invoice within 10 days of receipt.
Trainer	Trainer bills NWSC for training sessions; NWSC Treasurer pays the bill and invoices teams for the exact cost of their training.	Team Treasurer pays each NWSC Trainer invoice within 10 days of receipt.
Tournaments	NWSC Registrar provides a signed roster upon request by team.	Team Treasurer and Manager work together to register for tournaments and pay registration through team account.
<b>Coaches' Travel Expenses</b> <i>This is <b>not</b> a stipend but rather a <b>reimbursement</b> for expenses. Coaches may choose to bill the team or not for their travel expenses. If this money is collected by the Treasurer but not used to reimburse the coach, the monies may be used in any way deemed suitable by the team/coach/manager. This is an internal financial issue.</i>	--	Team Treasurer reimburses coach(es) for team-related travel expenses (typically for out-of-town tournaments).
Coaching Stipend	NWSC must approve a coach's request for stipend, which expense is added to the Team Fees. NWSC Treasurer bills the team for the coaching stipend; upon receipt of the fees, NWSC Treasurer pays the coach. NWSC provides any contracted employee earning more than \$600 in a given year with a 1099 for tax purposes.	Team Treasurer pays each NWSC coaching stipend invoice within 10 days of receipt.
Lights - Fall	<i>NOTE: Some changes will be made this year in the way Veteran's Memorial Stadium is reserved and lights paid for. This information is based on what we think we know about how that process will work.</i> City of Oak Harbor bills NWSC for stadium lights; NWSC Treasurer pays the bill and invoices teams for the exact cost of their light usage.	Team Treasurer pays each NWSC stadium lights invoice within 10 days of receipt.